


**A1**

**Due Diligence**



Business success and social responsibility must be connected. Responsible and ethical conduct towards employees, business partners, society, and the environment is an integral part of the A1 Group corporate identity, including those with the A1 Group affiliated companies. Compliance with the law in our business activities is an absolute indispensable condition.

To be recognised as a trustworthy business partner, we are internally governed by high ethical and work standards. Compliance is more than just a word for us. It is a value embedded in all the A1 activities. We expect the same from our suppliers and their partners within the supply chain.

We therefore request all our suppliers who were identified as either medium- or high-risk vendors based on our ESG risk assessment of the materials procured by the A1 Group to share our commitment and answer the questions in our Due Diligence Form (DDF), or alternatively provide us with their EcoVadis scorecard.

The DDF is to be filled in and submitted online in our e-Procurement tool iValua upon notification of the supplier. In the case of severe and repeated non-compliances, we are forced to cease our business partnership. For more information about our responsible sourcing initiatives, please refer to our [Responsible Sourcing Policy](#) and [Supplier Code of Conduct](#).

## EcoVadis

Do you have a valid EcoVadis scorecard?

☐ Yes:

What medal were you awarded in EcoVadis?

☐ No medal ☐ Bronze ☐ Silver ☐ Gold ☐ Platinum

What was your company's overall score?

What was your company's score in the section Environment?

What was your company's score in the section Labour and Human Rights?

What was your company's score in the section Ethics?

What was your company's score in the section Sustainable Procurement?

Date of the validity of the EcoVadis scorecard

☐ No: please proceed with questionnaire

## About **ecovadis**

Ecovadis provides supplier sustainability ratings based on 21 CSR criteria via an online platform, enabling companies to assess the ESG performance of their suppliers. Suppliers are thereby asked to fill in Ecovadis' questionnaire, the results are then presented in a scoring card to the company who requested it.

More information can be found here:

[Supply Chain Sustainability Assessments](#) | [EcoVadis](#)

## Compliance Basics

1. We as a supplier maintain awareness and comply with all applicable laws and regulations in the countries where we operate (including human rights, labour law, environmental law and anti-corruption law).

☐ Yes ☐ No

Comment:

2. We as a supplier compete fairly for A1 Group's business, without offering or paying bribes, kickbacks or giving anything of value to secure an improper commercial advantage. If at any moment in time, we perceive any suggestion of an unethical behaviour of any of A1 Group's employees, we will proceed to report such behaviour or circumstance to [tell.me Portal](#).

☐ Yes ☐ No

Comment:

3. We as a supplier comply with our internal compliance policies especially with regard to gifts and entertainment and conflicts of interest when dealing with A1 Group's employees.

☐ Yes ☐ No

Comment:

4. We confirm that we as a supplier or our current management have not been charged with or convicted of economic and / or financial crime, corruption, fraud or violation of anti-trust law in the last 5 years. If you select "we do not confirm" an additional question will come up where you need to provide further information.

☐ We confirm

☐ We do not confirm

Comment:

4.a What measures has your company taken to prevent these violations in the future?

5. We as a supplier confirm that we have appropriate management processes or own policies that ensure an equivalent level of compliance to the [A1 Group policies](#).

☐ Yes ☐ No

Comment:

## Social Responsibility

6. We as a supplier ensure compliance with A1 Telekom Austria Group's [human rights policy](#) and all international references stated within.

☐ Yes ☐ No

Comment:



## Data Privacy

7. We as a supplier comply with all applicable laws regarding personal data protection. We have the necessary measures to guarantee the confidentiality and security of the personal data that is in our possession or to which we have access.

Check our Group Data Privacy Governance Policy [here](#).

☐ Yes ☐ No

Comment:

## Quality Management

8. We as a supplier deliver products and services meeting applicable quality standards committed to provide high quality products/services we...

... know and comply with service quality standards, policies, specifications, and procedures that apply to the products and services provided at our location.

... follow and adhere to the practices of quality products and good servicing.

... comply with all applicable federal, state, and local advertisement laws and regulations.

... will report issues immediately to A1 Telekom Austria Group that could negatively affect the quality or public perception of A1 Telekom Austria Group products and/or services.

☐ Yes ☐ No

Comment:

## Environmental Responsibility

9. Do your products contain critical raw materials from conflict regions (Conflict Minerals as defined by the Dodd-Frank Act and EU Conflict Minerals Regulation reflected in the Non-financial Reporting Directive)?

Check the A1 Group Policy on Conflict Minerals [here](#).

☐ Yes ☐ No

Comment:

10. Do you have certified environmental management system?

☐ Yes ☐ No

Comment:

11. Are all relevant environment-related laws, degrees, other official requirements, and sector-specific norms adhered to?

☐ Yes ☐ No

Comment:



12. We as a supplier select and work with materials and chemical substances approved by the industrial hygiene rules.

☐ Yes ☐ No

Comment:

## Financial Responsibility

13. We as a supplier maintain accurate financial books and business records in accordance with all applicable legal and regulatory requirements and accepted accounting practices.

☐ Yes ☐ No

Comment:

## EU Taxonomy

14. Is your company subject to EU Taxonomy Regulation (EU 2020/852) and is therefore obliged to disclose information referred to in Article 8 (paragraphs 1 and 2) of this EU Taxonomy Regulation?

☐ Yes ☐ No

Comment:



## Data use permission

I hereby confirm that the completion of current Due Diligence Form can be extended to further affiliated companies, which are directly or indirectly controlled by Telekom Austria AG and, answers provided in this form can be applied to all entities of our company which are in cooperation with Telekom Austria AG. (A1 Telekom Austria Group informs you that this Due Diligence Form is valid for 3 years. If, in the meantime, (new or existing) affiliates of your company, which are not / were not covered by this Due Diligence Form, enter into business with us, you or the respective affiliate are obliged to inform us about the renewal or separate execution of a Due Diligence Form. You hereby hold us harmless and fully indemnify us against all damages, claims, liabilities, losses, costs or expenses (including attorney's fees) that arise from or are related to your duties and obligations out of this Due Diligence Form).

☐ Yes

Please list the applicable entities of your company:

☐ No

Comment: